

ओ३म्

D.A. V. PUBLIC SCHOOL, PAKHOWAL ROAD, LUDHIANA

(Admission link will be activated on 27th September, 2023 at 10:00 am)

Instructions for Filling of Online Registration Form

Step 1: Know your ward's eligibility:

Parents are requested to ensure eligibility of their ward before applying online. Applications of candidates who do not fulfill eligibility criteria mentioned below will automatically stand cancelled.

- Pre-KG - 2 years and 6 months to 3 years 6 months as on 31.03.2023**
(Child should be born between 30.08.2019 to 30.09.2020)
- L KG - 3 years and 6 months to 4 years 6 months as on 31.03.2022**
(Child should be born between 30.08.2018 to 30.09.2019)

Documents Required (scanned copies, the size of each scanned copy must not be more than 100 KB)

- 1) Scanned photo of the child
- 2) Scanned photo of child along with parents
- 3) Date of birth certificate of the child

Step 2: Apply Online

How to fill form:

- Go to school website www.davpakhawal.com. You will find the link to proceed for Online Registration under the **Admission tab**.
- Open the given link
- **Select Class Pre KG/LKG**
Date of Birth: Should be mentioned clearly as per the DOB (Date of Birth) certificate. Any discrepancy in the above will result in disqualification.
- **Email ID:** A valid and currently being used Email ID must be mentioned in the space provided for further correspondence.

Please ensure that you write your correct email address as this email address will be used for further communication.

Fill in the following Details

1. STUDENT DETAILS

- **Fill name of candidate**

As mentioned in DOB certificate. In case name is not mentioned in DOB certificate then name declared by the parents at the time of filling form will be considered final.

- Adhaar Card Number is not compulsory.

2. SIBLING DETAILS:

Only the information about real brother / sister should be filled.

Step 3 : Payment of Fees

- Click Submit to go for payment.
- **Make payment of rupees 1200/-** (registration fee). Payment can be made through debit/credit card / net banking.
- Once the payment is successful, your form will automatically get submitted.
- You will receive SMS from AX-EDQFIX after filling the form and your Application ID number will be generated (starting from AY20-23/....).
- **Take a print of the receipt after payment.**

Step 4: Interaction with Applicant child

- Parents are supposed to bring original Documents for verification on Interaction Dates.
- Interaction date and time will be intimated to you through email. So, kindly keep checking your mail time to time.

You can mail your queries regarding admission at davadmissions2022@gmail.com
(your queries will be answered within 48 hours.)

- **NOTE:** In case of any difficulty in **filling the form**, you can contact:
Mrs. Sangeeta Mohindroo: 9915965598 (8:00 am to 2:00 pm)
- **NOTE:** In case of any difficulty in **making payment** feel free to contact:
Mr. Kartik Kapoor: 8283910300